## **Managing Article Versions**

🖹 130 🔘 Gurjeet Kaur 🛗 August 2, 2017 🖿 Document Versioning

PHPKB Knowledge Base software allows you to automatically save versions of articles while you edit them, only if you have enabled the **Enable Version History** setting available under **Miscellaneous Settings** of **Manage Settings**. Article versions section allows you to view past revisions and revert back to older revision if required. To view the article versions, expand the **Articles** section in left navigation bar and click on **Manage Articles**. On Manage Articles screen click on **Actions** corresponding to an article for which you want to view revisions and then click on **Revisions** link. It will open the **Article Revisions** page as shown in the figure below.

C Revisions		🖪 Compare				
Show	10 🗸	entries				
S.No.	Title		Revision	User	Saved on	Actions
1	Catego	ry Stats	3	Gurjeet Kaur	Sep 1, 2016 at 12:51 PM	
2	Catego	ry Stats	2	Gurjeet Kaur	Sep 1, 2016 at 12:46 PM	
3	Catego	ry Stats	1	Gurjeet Kaur	Sep 1, 2016 at 11:17 AM	
Display	ing 1 to 3	of 3 records			First <b>《</b> Page 1 of 1	- > Last

S.No.: This column displays the serial number of the article version.

**Title**: This column displays the title of the article when it was edited. You can also preview the version by clicking on the title.

**Revision**: This column displays the revision number of the article. For instance, 3 in column depicts this is third revision and article has already been modified two times. The versions are arranged in descending order with the latest update on top. **User**: This column displays name of the admin user who has edited the article.

Saved On: This column displays date and time when the article versions were created.

Actions: This column contains a drop-down list of two actions that can be performed on article versions. These are:

**Restore**: Click this to restore the saved version of the article, it will redirect you to 'Edit Article' page with version details auto filled in article columns.

Delete: Click this to remove the version of article if it is no longer required.

## **Custom Fields**

**Applicable To:** Standard Edition, Standard (Multi-Language) Edition, Enterprise Edition (MySQL), Enterprise Multi-Language Edition (MySQL), Enterprise Edition (SQL Server), Enterprise Multi-Language Edition (SQL Server)

Online URL: https://www.phpkb.com/kb/article/managing-article-versions-130.html