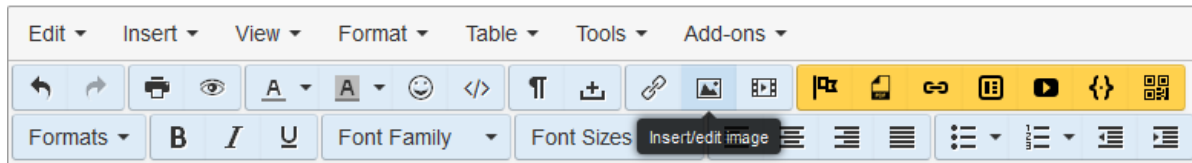# Inserting an image into WYSIWYG editor
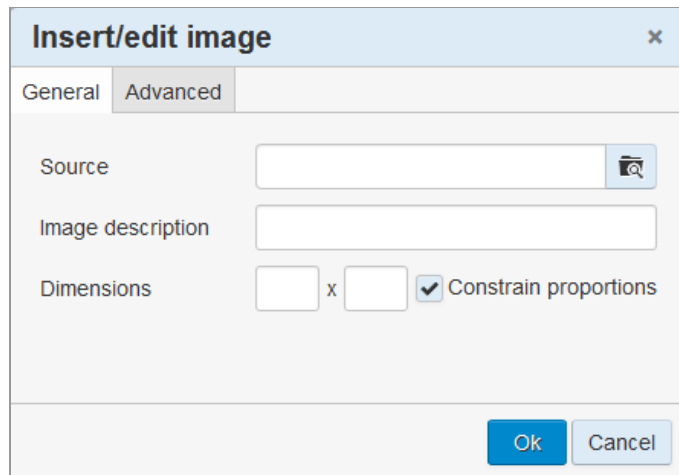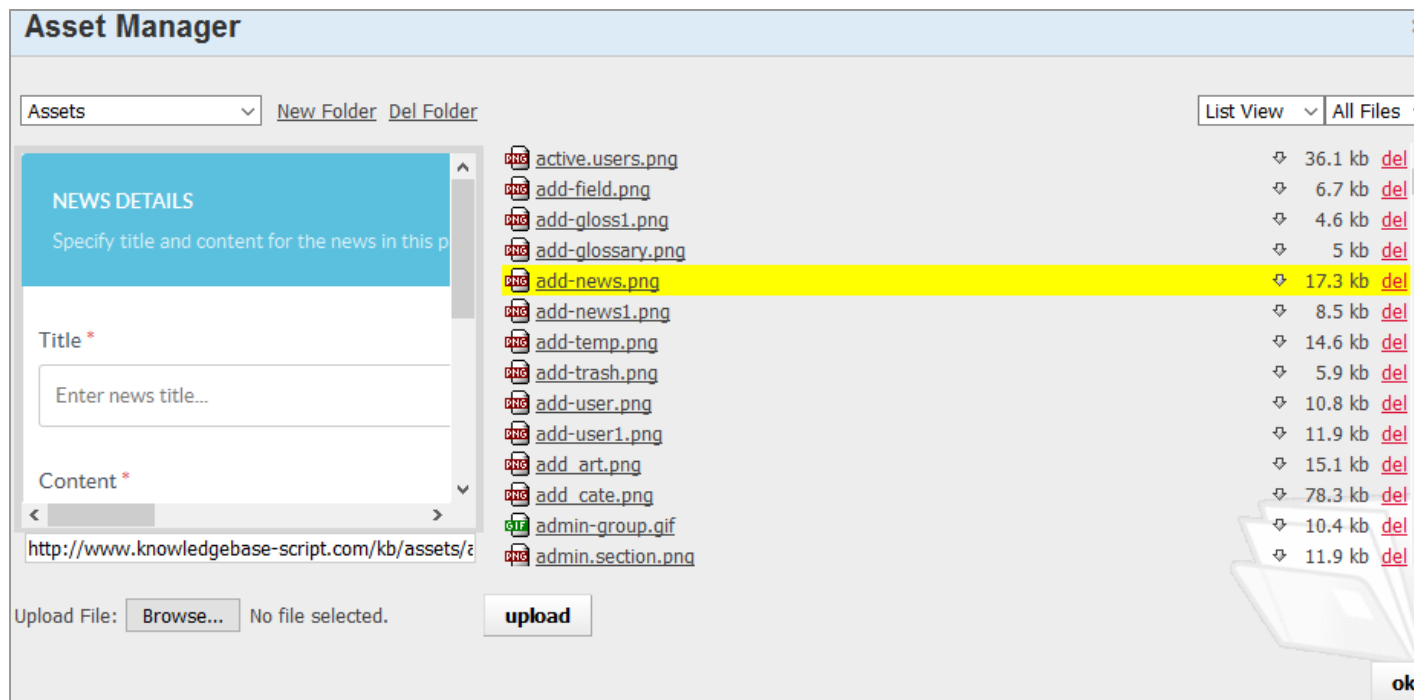
👤 Gurjeet Kaur

PHPKB allows users to insert or edit an image to an article using **WYSIWYG editor**.

Click **Insert/edit image** icon displayed in WYSIWYG editor (highlighted in the screenshot above) to add or edit an image. When you click this icon, it will pop-up a window for providing general and advanced details of an image.

- In **Source** field, either type-in the complete address of image location or you can also upload the image using browse button. **Asset Manager** page will be displayed by clicking on browse button as shown in the figure below:
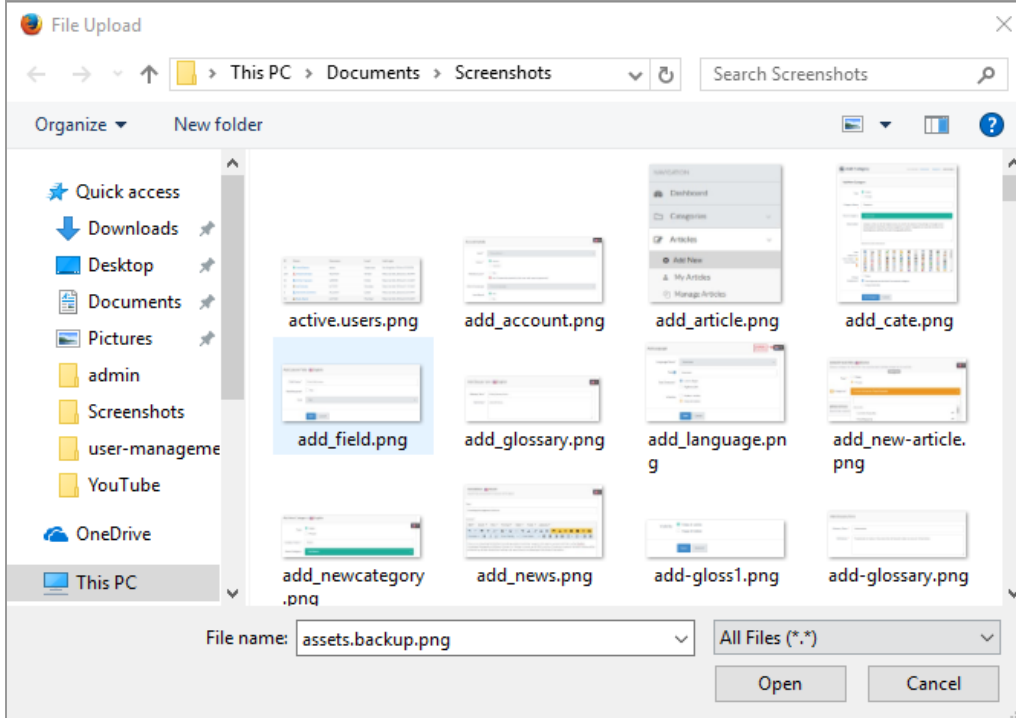

- Select a file from the directory of files that have been already uploaded.
- If you have not yet uploaded the file, click **Browse** button to upload the file from your computer to the server.
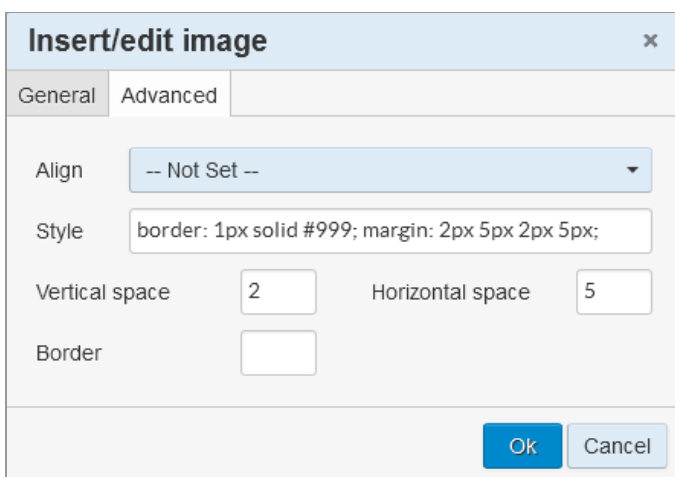
[1][2]Forbidden

You don't have permission to access this resource.

Additionally, a 403 Forbidden error was encountered while trying to use an ErrorDocument to handle the request.

- Navigate to the folder from where you want to upload the file and click on open button. Click on upload button after choosing the file to start the upload. Once upload will be complete the file name will be highlighted with image preview on left side.
- For optimizing properties of an image, click **Advanced** in Insert/edit image window.

- You can align the image, add styles such as borders and/or margins, vertical and horizontal margins in this window.
- After specifying the features, click **OK** button to apply the properties.

Custom Fields
Applicable To: Standard Edition, Standard (Multi-Language) Edition, Enterprise Edition (MySQL), Enterprise Multi-Language Edition (MySQL), Enterprise Edition (SQL Server), Enterprise Multi-Language Edition (SQL Server)

Online URL: https://www.phpkb.com/kb/article/inserting-an-image-into-wysiwyg-editor-148.html

²Forbidden

You don't have permission to access this resource.

Additionally, a 403 Forbidden error was encountered while trying to use an ErrorDocument to handle the request.