











# How to reorder categories in the knowledge base?

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Categories can be reordered in a custom sort order via the “Priority” number column in the “Manage Categories” section (as shown below). This column stores the priority value for each category and you can set a custom integer value for each category.

| ID   | Name   | Priority                        | Visible                                 | Hits | Subcats | Articles | Actions  |
|------|--|---------------------------------|---|------|---------|----------|--|
| 985  |  Agriculture  | <input type="text" value="0"/>  | <input checked="" type="checkbox"/> YES | 137  | 6       | 25   29  |  Actions  |
| 961  | Articles posted by Editor  | <input type="text" value="0"/>  | <input checked="" type="checkbox"/> YES | 0    | 0       | 1   2    |  Actions  |
| 4    |  Articles posted by Writer<br><small>These are general FAQ articles</small> | <input type="text" value="11"/> | <input type="checkbox"/> NO             | 100  | 16      | 13   17  |  Actions  |
| 1078 | base language category   | <input type="text" value="0"/>  | <input checked="" type="checkbox"/> YES | 0    | 0       | 0   0    |  Actions  |
| 40   | Default Category   | <input type="text" value="0"/>  | <input checked="" type="checkbox"/> YES | 223  | 0       | 7   10   |  Actions  |
| 1    |  General FAQ  | <input type="text" value="12"/> | <input checked="" type="checkbox"/> YES | 377  | 1       | 22   27  |  Actions  |
| 1183 | Hello (World)  | <input type="text" value="0"/>  | <input checked="" type="checkbox"/> YES | 0    | 0       | 0   0    |  Actions |

Once you've set the custom priority number for each category, make sure to change the “Display Order” of categories (in Tools > Manage Settings section) to “Priority” (as shown below) and save the settings.

## 1<sup>st</sup> Forbidden

You don't have permission to access this resource.

Additionally, a 403 Forbidden error was encountered while trying to use an ErrorDocument to handle the request.

### KB LAYOUT SETTINGS

- Front End Layout  Fixed  Fluid (100%)
- Sidebar Width Small ▾
- Sidebar Orientation  Left  Right
- Category Tree Layout  Bordered  Normal
- Show Articles in Category Tree?  Yes, show them
- Category Articles Count?  Show  Hide
- Sort Categories By  Priority  Alphabetic Order
- Show Only Translated Content?  Yes, show them

After applying these changes, the categories should be displayed in the custom sort order based on the "Priority" field in the public-facing section of the PHPKB knowledge base software. Make sure to test your changes thoroughly to ensure everything works as expected.

Online URL: <https://www.phpkb.com/kb/article/how-to-reorder-categories-in-the-knowledge-base-363.html>

## 2 Forbidden

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